



MACQUARIE
ANGLICAN GRAMMAR SCHOOL

Position Description

Head of Sport

Group:	P-12
Supervisor:	Deputy Principal
Date of Review:	October 2027
Time Allowance:	6 periods/fortnight
Leadership Level:	2

About Macquarie

Established in 2001, Macquarie is a thriving Prep to Year 12 Day and Boarding Co-Educational School with a current student population of approximately 740. As one of 18 schools within the Sydney Anglican Schools Corporation, we create a Christian educational environment that integrates faith, learning, and service, guided by the principles and values of the Anglican Church.

Our mission is to develop resilient young people who make a difference through a high-quality, affordable, Christ-centred education. Our values encompass Faith, Community, Character, and Excellence, and we value our shared Christian faith, a culture of lifelong learning, an inclusive and respectful community, and our deep connection to the Central West.

Macquarie staff are our greatest asset, with high-quality teaching and stable staffing in our school. We prioritise investment in their professional development and well-being. Through regular reflection and evaluation, we build capacity in future leaders, supporting teachers in their career growth.

We have high expectations around our learning culture, behaviour, and attendance. A growth mindset, and openness to new experiences are the norm. We encourage students to strive to be their best selves, every day. We recognise and celebrate their achievements. Students proudly wear uniforms and expectations around behaviour are clear.

Macquarie boasts a rich co-curricular offering in the domains of Sports, Arts, Academics, Livestock and Service. Our Outdoor Education program is outstanding, with students in Years 3 to 12 participating in annual experiences in the great outdoors that challenge them and allow them to experience God's world beyond Dubbo.

Teaching and Learning

At Macquarie, Teaching and Learning is designed to cultivate students' independence as learners, fostering habits that enhance their engagement and equipping them with strategies to become more effective learners. Our goal is for teachers in every classroom to impart subject-specific content and nurture lifelong learners' habits and character traits. Through this approach, students at Macquarie will develop a 'Learning Mind.'

The framework is inspired by Guy Claxton's Building Learning Power Approach, rooted in science and research. It emphasises the development of four key learning dispositions, known as the four R's: Resilient, Resourceful, Relational, and Reflective. Each disposition is further divided into specific 'learning muscles' that can be strengthened through targeted teaching and learning activities.

Key Principles

Encourages Continuous Improvement: Both teachers and students are motivated to become better learners.

Embraces Challenges: Students learn to tackle challenges without the fear of failure.

Structured Learning: Learning is broken into manageable chunks to facilitate understanding.

Builds Confidence: Students gain confidence in their learning abilities.

Integrated Approach: The framework is embedded in all aspects of learning.

Develop Lifelong Skills: Students acquire skills that will benefit them throughout their lives.

Common Language of Learning: Provides a shared vocabulary for students to comprehend and discuss the learning process.



Role Summary

The Head of Sport at Macquarie Anglican Grammar School is a dynamic role that encompasses teaching, coaching, and the coordination of sporting activities across the school community. Reporting to the Deputy Principal, the Head of Sport will provide strategic leadership to promote and deliver high-quality sporting programs including Macquarie Active Development (MAD), trials and training that align with the School's values and foster a culture of participation, skill development, excellence, and teamwork.

Reporting Relationships

Key Roles and Responsibilities

- Teaching classes as timetabled, using the NSW Education Standards Authority Syllabus documents.
- Oversee programs for Junior School and Senior School sport - clear scope and sequence including opportunities for representative pathways and student skill development.
- Support staff in managing the logistics, skill development, competition training schedules, and communications with parents.
- Coordinate and manage all inter-school sports competitions such as PSSA (with Junior School Head of Sport), WAS, AICES Carnivals and alike. This includes the facilitation of entries, venue and bus booking, staffing, overseeing team selection and monitoring team performance.
- Coordinate and manage all the administrative tasks associated with whole school sports carnivals for athletics, cross country, and swimming and any others that may be implemented.
- Work with the Deputy Principal to develop and manage the annual sport budget.
- Acknowledge student participation and achievements in sport through the award of certificates and colours.
- Oversee the purchase, maintenance, storage and use of all sports equipment and sports uniforms.
- Oversee Macquarie Netball including registration, team placement, umpiring, coaching and communication in consultation with the Macquarie Netball Coordinator.
- Undertake any other duties as directed by the Principal.

Attributes and Expectations

- Community Sport - build and maintain community partnerships and ongoing working relationships with local clubs.
- Build pathways for students by proactively seeking opportunities and establishing connections with state and national sporting organisations.
- School Based Sport – coordination of Inter House or school sport, clubs, development squads.
- Coordinate MAD program.
- Coordinate training for co-curricular Sports at Macquarie.
- Student Leadership - provide guidance and facilitate student leadership roles within our sporting arena.
- Staff management of sports administration, coaches and officials.
- Coordination of sports awards.

Qualifications / Licences / Certifications

Relevant qualifications (from an approved and recognised tertiary institution) in Education, such as:

- Bachelor of Education (Secondary / Primary)
- Masters in Education (Preferable)
- Be accredited with the NSW Education Standards Authority (NESA)

- A Valid Working with Children Check Number

Child Safety

Macquarie Anglican Grammar School is committed to Child Safety and complies with the requirements of the Child Protection (Working with Children) Act 2012. All employees are required to comply with applicable Child Protection legislation and are responsible for ensuring that The School's Child Safe policies, procedures and programs are at the forefront of all that we do.

All staff have a responsibility to report risk of harm concerns about children and young people, within their roles, and to provide support to children and young people.

The successful applicant is required to satisfy child protection screening and adhere to the School's Child Safe Policy and Code of Conduct.

Work Health and Safety

Macquarie Anglican Grammar School is committed to Work, Health and Safety with the requirements of the Work, Health and Safety Act 2011. All employees have a Duty of Care, a responsibility to ensure that they and other people are safe in the workplace.

Employees must:

- take reasonable care for their own health and safety
- take reasonable care for the health and safety of others
- comply with any reasonable instructions, policies and procedures given by their employer and business

How to Apply

To apply, please submit:

1. Your CV
2. A completed application for Teaching Staff Application for Employment (<https://www.mags.nsw.edu.au/assets/Downloads/application-for-employment-teacher.pdf>)
3. A cover letter addressing the Position Description above

Please submit all documentation to employment@mags.nsw.edu.au. Any questions may also be directed to this email. Applications close 30 October 2026.