



## Request for Administering Prescribed Medication to a Student

I request that the staff of Macquarie Anglican Grammar School administer the below listed medication to my child. I take full responsibility that the correct medication/dose has been supplied to the school.

**Name of child:** \_\_\_\_\_ **Class/Year:** \_\_\_\_\_

(Note: if your child is to take more than one prescribed medication, please attach a separate request form for each medication.)

Is the prescribed medication to be:

ongoing **OR**

for a specific period of time? Please state time frame: \_\_\_\_\_

Name of prescribed medication: \_\_\_\_\_

Prescribed for (name of medical condition): \_\_\_\_\_

Prescribed dosage: \_\_\_\_\_

Time medication is to be administered: \_\_\_\_\_

What are you requesting the school to do? \_\_\_\_\_

Special storage requirements if any, eg. in refrigerator: \_\_\_\_\_

Special instructions for administering the prescribed medication/s, eg. must be taken with food or with a glass of water: \_\_\_\_\_

Through information you have obtained from your doctor or acquired yourself, are you aware of any likely side effects from the prescribed medication?

Yes       No      If Yes, Please provide more information

If your child administers his or her own medication at home, do you request that he or she self administers this medication at school?  Yes       No

**(Note: The Principal needs to approve a decision for a student to self administer)**

Name of the person who will carry the medication to school: \_\_\_\_\_

Name of Parent / Caregiver \_\_\_\_\_

Signature of Parent / Caregiver \_\_\_\_\_ Date \_\_\_\_\_

### Privacy Notice

The information requested on the form is essential for assisting the school to plan for the support of your child's health needs. It will be used for the development of arrangements with you to support your child's health needs. Provision of this information is voluntary. If you do not provide all or any of this information, the school's capacity to support your child's health needs could be impaired. This information will be stored securely. You may correct any personal information provided at any time by contacting the Principal, through the Administration Staff, at the school.